

Unite Education Program v6.2

Job Aid: 5426

## About Permissions for People

There are several permissions that control access to features and functionality associated with people. These permissions are grouped into two sections.

### ***People* Section**

Permissions that are grouped in the *People* section control access to features and functionality in the PEOPLE area of Unite. The following table provides a description for each permission.

Permission	Description
Search	Access to Search People (Prospects and Applicants)
Add Record	Add People (Prospects or Applicants)
Actions-Send Communication	Send Email to Selected Applications
Actions-Edit	Edit Selected Data in Groups (Formerly Batch Edit)
Actions-Add Fee Waiver	Create Application Fee Waivers for Selected Records
Actions-Promote Deferral	Create New Application for Selected Records
Actions-Archive	Archive Selected Records
Actions-Delete	Delete Selected Records

## Person Details Section

Permissions that are grouped in the *Person Details* section control access to features and functionality on the person record in Unite. The following table provides a description for each permission.

Permission	Description
Academic Summary	Modify and Add Academic Summary Information
Bar Admissions	Modify and Add Bar Admissions Information
Biographical	Modify and Add Biographical Information
Character and Fitness	Modify and Add Character and Fitness Information
Contact Information	Modify and Add Contact Information
Demographics	Modify and Add Demographics Information
Emergency Contacts	Modify and Add Emergency Contacts Information
English Proficiency	Modify and Add English Proficiency Information
Ethnicity	Modify and Add Ethnicity Information
Fee Waivers	Modify and Add Fee Waivers Information
Institutions Attended	Modify and Add Institutions Information
Interests	Modify and Add Interests Information
Law School Matriculations	Modify and add law school matriculations information
LLM/JD International Institutions	Modify and Add LLM/JD International Institutions Information
LSAT Panels	Modify and Add LSAT Information
Person/ Application Exceptions	Modify and Add Prospect/ Application Exceptions Information
Person Status	Modify and Add Person Status

Permission	Description
Profile Documents	Modify and Add Profile Documents
Prospect Level Information	Modify and Add Prospect Level Information
Source of Data/Groupings	View Source of Data Information
Special Interests	Modify and Add Special Interests Information
Standardized Tests	Modify and Add Standardized Tests Information
Add Event	Add an Event on a Person's Record
Add Contact Note	Add a Contact Note on a Person's Record
Send Communication	Send Email to an Individual
Person-Delete	Delete a Person's Record
Person-Archive	Archive a Person's Record