



Unite Education Program v10

Job Aid: 5163

## Configure General Settings for Unite

There are 16 general settings that enable you to customize how Unite works within your school environment. General settings are system wide. They apply to all Unite users and take effect immediately after you save a configuration.

### To configure a general setting

1. Open a browser and log on to Unite.
2. Click and expand your username to display the system configuration menu.
3. Click **Global Settings**.
4. Click the *General Settings* tab.
5. In the **Setting Name** column, click the setting you want to configure.
6. Configure the setting.
7. Click  .
8. Click  to close the *LSAC Unite Setup* page.

### Related resources

- 5781 - Configure CAS Data Flow Settings
- ASO14 - Delay the Appearance of the Admitted Applicant Requirements Checklist Section